

QUAIL CREEK FINE ARTS PAINTING CLUB BYLAWS

Approved by the membership 02/04/2019

Section 1: Name and Founding

- A) The name of this club is the Quail Creek Fine Arts Painting Club (FAPC).
- B) FAPC was founded in 2014 by Steve Piepmeier.

Section 2: Purpose

- A) Promote interest, skill and creativity in the fine arts.
- B) Ensure the facility provided by Robson is well equipped and available for residents to work in two-dimensional art, developing techniques, displaying and selling their work.
- C) Provide demonstrations, workshops, etc. for education and improvement.
- D) To encourage community and the exchange of views and ideas.

Section 3: Membership

3.1 Membership:

- A) All Quail Creek residents in good standing with the POA are eligible to become members of FAPC once appropriate documentation and fees are received.
- B) Members will complete an application, complete appropriate waivers, and submit dues to be able to participate in FAPC activities, as well as receive periodic training and orientation as required.
- C) Guests of a resident must be accompanied by that resident, and if 18 years of age or older, must hold a QC guest card to be able to use FAPC.

3.2 Conduct of Members:

- A) All members shall abide by published Quail Creek Rules and resident Code of Conduct. Violations will be met with suspension of privileges as appropriate.
- B) Club members shall become knowledgeable with FAPC policies and procedures and abide by them.

3.3 Eligibility

- A) All members are eligible to attend meetings, attend educational programs, make use of open studio time, vote, and hold office.
- B) All members are encouraged to serve as a volunteer on various club activities.

3.4 Member Waiver Forms:

Member Waiver forms prescribed by the QC POA must be completed initially before using the Fine Arts Studio.

3.5 Remuneration:

- A) Members and officers of the FAPC will not receive compensation from the club for services rendered on behalf of the club. Reimbursements for actual expenses greater than \$250 incurred for club activities will occur with approval of the FAPC Board.
- B) Teachers, Presenters or Facilitators that normally charge a fee for service(s) are to be considered independent contractors, whether they are members of the FAPC or not. Independent contractors acting on behalf of the FAPC are entitled to charge for their service(s). Unless special arrangements are made, any fee charged by the independent contractor will be paid directly to them by those receiving the service.

3.6 Dues:

- A) Annual Dues will be determined by the FAPC Board. Dues cover the period from January 1 to December 31 and are payable before January 1.
- B) New members who join at other times of the year shall pay full dues with the provision that those who join during the last three months and paying the full amount will be considered fully paid for the following year.
- C) Members not meeting their dues obligation shall lose Club privileges and must submit current dues to be able to be reinstated.

Section 4 Board of Directors/Officers

The Board of the FAPC is composed of 4 positions elected by the membership to 2-year terms, commencing on January 1, terminating on December 31. The Vice President and Secretary will be elected at end of odd numbered years and the President and Treasurer will be elected at the end of the even numbered years. The past president acts as an ex-officio member of the board and only votes in case of a tie. In addition, committee chairs may be asked to work with the Board.

- A) Board duties will be to oversee the general business of the club. These activities include but are not limited to: managing operational schedules, conducting membership meetings, updating policies and procedures as needed, maintaining financial information of the Club, recruiting and directing volunteers.
- B) Board positions include President, Vice-President, Secretary, and Treasurer.
- C) Upon the resignation of a Board member during their term, the Board may appoint a replacement without having a membership election.
- D) Duties of various Board positions are outlined in FAPC Policies and Procedures.
- E) Election of new Board members will take place by vote at the annual Membership Meeting, to be held in November of the appropriate year.
- F) Three members of the Board shall constitute of a quorum for the purpose of conducting FAPC business.
- G) The Board will meet a minimum of 4 times a year and meetings may utilize technology.

Section 5 Committees

Various committees may be established in support of the Board of the FAPC to manage Club activities.

Section 6 Membership Meetings

6.1 Annual Membership Meeting:

A call for volunteers or nominations for open Board positions will be sent to all members no later than September. At the Annual November meeting the slate of officers will be voted upon.

6.2 General Membership Meetings:

- A) At least two membership meetings will be held during the fiscal year. One of these meetings must be the Annual Meeting.
- B) A Membership Meeting may be called by the membership upon request to the President. The request shall be signed by not fewer than 20% of the members stating the purpose of the meeting. If a vote is called for a minimum of 50 % of the membership must be present to vote or the voting must be done electronically, available to all the members.
- C) One-week minimum notice shall be given for any meeting.
- D) A quorum at all membership meetings shall consist of those members present.

Section 7 Amendments to the Bylaws

Proposed Amendments and changes to the Bylaws may be proposed by the Board or may be submitted by club members to the Board for approval. Amendments will be made available for review and subsequent approval by the general membership.

- A) Copies of amendments will be made available to members two weeks prior to any amendment vote.
- B) Amendments will be voted and will pass when receiving a majority vote by those members voting.

Section 8 Signatures

QAFPC President _____ Date _____

QAFPC Secretary _____ Date _____

POA President _____ Date _____